**MINUTES**

**GREAT MAPLESTEAD PARISH COUNCIL**

**Parish Council Meeting held on Wednesday 29th June 2022 Present** Cllr.M.Elms (Chairman). Cllr.S.Last.Cllr.P.Haylock.Cllr.P.Maile.Cllr.J.Newton. Cllr.S.Harris

 Mrs.A.Crisp – Clerk. Members of the Public 0 .

**1. Apologies and reasons for absence –** Cllr.I.Johnson, Cllrs.Haylock & Maile extended

 apologies for late arrival

**2. Minutes of previous meeting –** The minutes of the Annual Parish Council meeting held on

 the 4th May 2022 were accepted as a true and accurate account of proceedings of the

 meeting. Proposed by Cllr.S.Harris, seconded by Cllr.J.Newton.Vote in favour-Unanimous.

**3. Declarations of Interest –** None

 *Cllr.P.Haylock arrived at this time*

**4. County and District Matters** *–*

 **District** – Dist.Cllr.P.Schwier – **Local Plan** – Part 2 now accepted by Planning Inspectorate

 will now move forward to adoption by BDC. **National Grid Energy Enablement Proposal**

 **for East Anglia -** has been rejected by BDC Full Council; **CIF 2022** - fund launched.

 Cllr.Schwier committed that he would look to support an application from GMPC towards the

 village playing field project; **New BDC Chief Executive** – Darren Gascoigne replaces Andy

 Wright, who has retired; **Levelling Up** – BDC launch 10th June, rural Braintree a priority

 area.

 **County** – Cty.Cllr.P.Schwier – **Ride London** – successful event with minimal disruption. £1m

 paid to the county towards charitable/good causes, for hosting event; **Education** – every

 school-aged child will be given a free library card. **Highways** – Dangerous oak tree in Toldish

 Hall Rd has been cut back. Pot holes at Bennetts Corner in Dynes Hall Rd have been repaired.

 Is looking at drainage issues as well as road repairs in area. Invited head of ECC Highways

 (Peter Massie) to view flooding problems in Toldish Hall Rd. Commitment to address drainage

 issues and deal with road repairs. Unable to confirm how and when this may happen.

 Cllr.Schwier will keep council updated. *Cllr.Schwier left the meeting at this time*

**5. Officers Reports & Information Exchange –**

**Cllr.Elms –** The council expressed its sadness in response to the recent sudden death of former parish councillor David Oakes. David served on the council for 8 years, standing down in 2011. He was a regular contributor and supporter of both the council and various community groups including the Task Force and churchyard clearance. David also provided much support and guidance to the Clerk, when she took up the role in 2010. His input was invaluable and he will be sadly missed by all. **Platinum Jubilee Celebrations** – Thanks were extended to Ann Crisp for organising, together with her team, all the village celebrations across the entire weekend. Particular thanks also extended to Cllr.P.Maile for creating all the various floral displays around the village and for their ongoing maintenance.

**Planning Development - Treeways Church St** – Correspondence exchanged with developer regarding outstanding repairs to grass verges in Monks Lodge Rd, together with ensuring the entrance driveway in Church Street complies with planning approval for the development. Developers advise all have been addressed. Cllr.Elms reviewing & will follow up if necessary. **Poo bin** – a new bin has been installed near to St Marys in Toldish Hall Rd, provided free of charge by BDC. If the bin is under-used it will be removed.

 **Cllr.Last** – Refer Agenda items 8.1 & 15

 **Cllr.Harris** – See Officer Reports.

 **Cllr.Newton**- **Village Playing Field** – drainage work still to be completed. Will ensure there

 is no clash with end of term school sports day.

 **Cllr.Haylock** – Nothing to report

 **Cllr.Maile** – Extended thanks to all volunteers who have helped with the village floral

 displays.

**6. Public question time**

 None

**7. Progress Updates** – Clerk’s report pre-circulated. New Rialtas Accounting Software now in

 place & training has been undertaken in past week. Refresher defibrillator & CPR training to

 be organised for the Autumn – new defib pads are on order. Application has been made to

 BDC for use of S106 money towards new drainage on village playing field.

**8. Business Items**

8.1 **Village Playing Field –** Cllr.Last advised that the fundraising bike ride raised £5466 which

 is far greater than originally anticipated. Cllr.Harris also advised an application for CIF

 funding would be made – the council confirmed their agreement. Cllr.Elms extended thanks

 to Cllr.Last & parishioner Martin Crisp, together with their support team, for their

 fundraising effort for the benefit of the village.

8.2 **Policies & Procedures** – Amendments and adoption of following policies for 2022/23

* Disciplinary Policy
* Grievance Policy
* Parish Council Reserves Policy
* Unauthorised Encampment Policy
* Asset Register
* Risk Assessment

 Cllr.S Harris proposed all policies and documents listed were adopted “en-bloc”, seconded

 Cllr.Haylock. Vote in favour - Unanimous

8.3 **Action Plan** – The council reviewed and updated the council action plan for 2022/23 council

 Year. The revised document will be published on the council’s website.

**9. Financial Report**

9.1 **Current bank balances:-**

 Current account: £160.61 Fundraising account: £22556.57 Reserve account: £11859.18

9.2 **Noting of sums received:-**

|  |  |
| --- | --- |
|  NWB Interest Paid – Apr-May 2022 Essex County Council – Footpaths (payment overdue from 2021/22) Donation – Curling £60 Village Walk £35 Donation – J Gooding Pilates April Fundraising – Bike Ride fundraiser for village playing field Donation – J Gooding Pilates May Fundraising – Bike Ride fundraiser for village playing field  Fundraising – Bike Ride fundraiser - Crowdfunder  BACS – Braintree District Council – Street Cleaning grant BACS – Colne Engaine Parish Council – Admin & expenses for Clerk  |  £4.12  £105.00 £98.00 £10.00 £25.00 £20.00 £235.00 £5206.46 £847.56 £97.99 |

9.3 **Ratification of payments made:-**

DD N-Power Street Lighting - April £13.60

 DD N-Power Street Lighting - May £13.10

 CQ Sudbury Office Supplies – New Printer cartridge £16.42

 OB Mr M Elms – Parish Assembly costs £93.90

 OB Mortimer Contracts Ltd Spring Verge cut £648.00

 OB BHIB Insurance – Annual Insurance Policy £253.72

 OB MJ Letch, Letchwood Consultants – Annual internal audit £125.00

9.4 **Payments to be made:**

Mrs A Crisp – Reimbursement of Jubilee beacon lighting refreshments (see 9.6) £77.88

 Mr M Elms – Reimbursement of Jubilee beacon lighting refreshments (see9.6) £77.88

 OB – Playsafety Limited – Annual ROSPA inspection £96.60

 OB – RCCE Annual Membership Fee £52.80

 Proposed by Cllr.J.Newton, seconded by Cllr.S.Last. Vote in favour - Unanimous

9.5 **Bank Transfers made:**

 From Reserve Account to Current Account £500.00

 From Reserve Account to Current Account £200.00

 From Reserve Account to Current Account £700.00

9.6 **Other:**

To temporarily suspend Financial Regulations para 6.20 to allow payment of £77.88

reimbursement to Cllr.M.Elms & £77.88 reimbursement to Mrs.A.Crisp for purchase of

refreshments for Platinum Jubilee celebrations. As approved at May 2022 Annual meeting.

 Proposed by Cllr.J.Newton, seconded by Cllr. S.Last. Vote in favour- Unanimous

**10. Planning**

10.1 **Application Decisions**

 *22/00219/HH & 22/00220/LBC – The Old Vicarage, Church Street* – *Installation of 28no.*

 *ground-mounted solar panel.* Permitted 28 5 2022

 *22/01125/HH & 22/01126/LBC Old Timbers, Church Street. Erection of single storey*

 *extension.* Permitted 28 4 2022

 **11. Correspondence – *For notification***

* National Grid Energy Enablement Proposals Consultation (CLOSED 16th June 2022). See Agenda item 4 reference BDC response.
* St Giles School Public Consultation on Expanding Federation to include a third school – closing date 18th July 2022. Response to be sent acknowledging proposals & hopes that school relationship with wider community is not diminished by extended responsibility.
* Consultation on BDC Planning Members Forum – closing date 1st July 2022. Concerns raised regarding relevance to smaller parishes. Dist.Cllr.P.Schwier, will feedback to BDC.

**12. Content for E-newsletter**

Update on village playing field; Bike ride fundraiser; Local Plan update; National Grid

 proposals; Planning & Forthcoming events.

**13. Items for the Next Agenda**

 New Notice Board in Church Street

**14. Date of next meeting**:

 **Wednesday 7th September at 7.30pm**

The public session of the meeting was closed at 8.50pm