



# Great Maplestead Parish Council

Mrs Ann Crisp (Parish Clerk)  
New House, St Giles Close, Great Maplestead CO9 2RW  
Tel: 01787 460216  
e-mail: anncrisp@greatmaplesteadpc.co.uk



## MINUTES OF A MEETING OF GREAT MAPLESTEAD PARISH COUNCIL, HELD ON WEDNESDAY 10<sup>TH</sup> JULY 2024 AT 6.00PM AT GREAT MAPLESTEAD VILLAGE HALL

**Present:** Cllrs.S.Harris; I.Johnson; S.Last; & B.Vincent

**Chair:** Cllr.S.Harris

**Clerk:** Mrs A Crisp

**Also Present:** 6 Members of the public

### 1. APOLOGIES & REASONS FOR ABSENCE

Cllr.Newton - holiday & Cllr.Weight – holiday

### 2. MINUTES OF PREVIOUS MEETING

The minutes of the Annual Parish Council meeting held on the 15<sup>th</sup> May 2024 were accepted as a true and accurate account of proceedings of the meeting.

**Proposed:** Cllr.Harris

**Seconded:** Cllr.Last

Agreed unanimously

### 3. DECLARATIONS OF INTEREST

None

### 4. CO-OPTION

Cllr.Harris confirmed that one application had been received for the current vacancy and the council confirmed unanimously that Mr Rob Brudenell was co-opted to the council.

*Cllr.Rob Brudenell was invited to join the meeting upon signing a Declaration of Acceptance of Office*

### 5. COUNTY & DISTRICT MATTERS

Apologies received from Cty & Dist.Cllr.P.Schwier

### 6. OFFICER REPORTS & INFORMATION EXCHANGE

**Cllr.Vincent** – Nothing to report

**Cllr.Johnson – Neighbourhood Watch** – Report for Braintree area, distraction thefts, large garden ornaments and heating oil

**Cllr.Last – Village Playing Field** – Report to National Lottery now due, 1 year since project complete. Council to report on success of project and how money spent.

**Cllr.Harris** – Report pre-circulated. See Officer Reports

**6.1. Monthly Playground Inspection** – Cllr.Vincent will conduct the next inspection of the playground and playing field and submit his findings for consideration at the next meeting,

**6.2. Officer Responsibilities** – Roles and responsibilities updated following co-option to fill vacancy

### 7. CORRESPONDENCE

**7.1. Footpath Overgrowth** – Parishioner email received regarding impassable section of FP19 Dynes Hall Rd to Toldishall Rd. Task Force attended and cleared. Thanks extended to Task Force & council for help.

**7.2. Water Leak, Lucking St** – Parishioner email received advising that potential water leak in road outside Maple Cottage had been reported to Anglian Water.

**7.3. Local Plan** – BDC consultation inviting comments, proposed changes to planning policies and consideration for the current review of the Local Plan.

### 8. PUBLIC QUESTION TIME

**Q.** 5 parishioners expressed their concern at lack of information received regarding the imminent changes to the current bus service from 29<sup>th</sup> July. Worries that proposed on demand service was impractical and would create greater social isolation.

**A.** The council explained how new on demand Dart3 replacement service would operate but agreed the lack of appropriate information and guidance from both ECC & Arrow Taxis was disappointing. The council confirmed they would write to Cllr.Schwier as the ECC representative to seek information and support in raising parishioner concerns.



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The council expressed dismay regarding continued non-attendance of the County Council & District representative, as it believed parishioners were suffering through apparent lack of support. Clerk to write to ECC and BDC.

Q. Request for an update on planning application 24/00340/FUL Chifneys, Lucking Street

A. The council advised the application had been permitted

## 9. PROGRESS UPDATES

Report pre-circulated. Updated with the news that Great Maplestead had won the RCCE Village of the Year competition. Winners shield and certificate to be displayed in Village Hall, £500 prize money awarded. Celebratory event to be organised.

## 10. BUSINESS ITEMS

**10.1. Financial Regulations** – New model template reviewed and updated with appropriate detail for Great Maplestead Parish Council. Policy adopted.

**Proposed:** Cllr.Last                      **Seconded:** Cllr.Vincent                      Agreed unanimously

**10.2. Risk Assessment Register** – Updated version reviewed and adopted

**Proposed:** Cllr.Harris                      **Seconded:** Cllr.Last                      Agreed unanimously

**10.3. Fixed Asset Register** – Updated version reviewed and adopted.

**Proposed:** Cllr.Johnson                      **Seconded:** Cllr.Vincent                      Agreed unanimously

**10.4. Annual Playground Inspection** – Reviewed and noted findings of annual ROSPA inspection. Clerk to refer back to Earth Wrights regarding height of swing seats.

**10.5. Resurfacing of Village Playing Field Car Park** –

**10.5.1.** Following previous review of 3 alternative quotes. Approval of TrueGrid Porous Saver for supply of surface grids at a cost of £6703net and RPB (Bareham) for supply of sand & gravel at a cost of £1570net.

**Proposed:** Cllr.Harris                      **Seconded:** Cllr.Brudenell                      Agreed unanimously

**10.5.2.** A revised budget proposal was circulated detailing funding of the project

Total project cost	<b>£8273net</b>
Playing Field Project Reserves	£4515
PC General Reserves	£1500
ECC Locality Grant	£500
Revised Budget Spend Savings	<u>£1577</u>
Funds to find	£181

A request has been made to the committee of the former Maplestead Youth Club to consider a possible contribution from remaining reserves. Further discussion have been held with to St Giles CofE school, regarding their unconditional offer of a financial contribution, as a heavy user of the playing field car park during school drop off & pick up.

Proposed to fund as per breakdown and in anticipation that further monies may be forthcoming from Maplestead Youth Club and St Giles school, in due course.

**Proposed:** Cllr.Harris                      **Seconded:** Cllr.Last                      Agreed unanimously

**10.5.3.** A start date during the first week of August 2024 was agreed, subject to good weather.

**Proposed:** Cllr.Harris                      **Seconded:** Cllr.Brudenell                      Agreed unanimously

**10.6. Wig-Wag Lights** – Replacement batteries sourced at a cost of £100-120. It was agreed to proceed with council's own replacement option, which will save in region of £250 compared to original supplier.

**Proposed:** Cllr.Johnson                      **Seconded:** Cllr.Last                      Agreed unanimously



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## 11. PLANNING

### 11.1. Application Decisions

23/02942/FUL – 6 Toldish Hall Road. Application withdrawn

### 11.2. Application Received

None

## 12. FINANCE

### 12.1. Current Bank Balances

### 12.2. Reconciled Receipts & Payments

### 12.3. Payments & Receipts For Authorisation Signed by Cllrs. Johnson & Vincent

### 12.4. Bank Transfers Made

### 12.5. Other – Cllr. Last to meet with Clerk to sign off Rialtas accounting & bank reconciliations

## 13. CONTENT FOR e-NEWSLETTER

RCCE Village of the Year Award; New Councillor; Bus Service; Climate Action; Lucking St Drainage Repairs; Car Park Resurfacing; Planning

## 14. ITEMS FOR NEXT AGENDA

Local Plan

## 15. DATE OF NEXT MEETING

Ordinary Council Meeting Wednesday 4<sup>th</sup> September 2024 at 7.30pm

Meeting Closed at 7.32PM

Signed.....TRUE COPY.....

Date: 4th September 2024