**GREAT MAPLESTEAD PARISH COUNCIL**

**Parish Council Meeting held at the Village Hall on Wednesday 28th March 2018**

**Present** Cllr.D.Turner (Chairman). Cllr.J.Newton. Cllr.S.Harris. Cllr.M.Elms. Cllr.I.Johnson.Cllr.P.Haylock. Mrs.A.Crisp – Clerk. Members of the Public – 5.

**MINUTES**

1. **Apologies and reasons for absence**–Cllr.P.Maile – work committments.
2. **Minutes of previous meeting –**The minutes of the Parish Council meeting held on the 10th January 2018, were accepted as a true and accurate account of proceedings of the meeting. Proposed by Cllr.Haylock, seconded Cllr.Harris.
3. **Declarations of Interest**  Cllr. S Harris declared a Non-Pecuniary Interest on Agenda item 8.2, as a member of the organising committee for the WW1 event.
4. **County and District Matters** *–* Dist. Cllr. J.O’Reilly-Cicconi invited questions, none forthcoming.

*Cllr.O’Reilly-Cicconi left the meeting at this time.*

1. **Officers Reports & Information Exchange –** *No business decisions may be made.*

**Cllr.Turner** – **Village Playing Field** - Noted that bulbs have been planted in front of the playground fence by Cllr.Maile, as previously committed. He requested that the hedge at the rear of the village playing field (border with land at Chiffneys) is trimmed back due to overgrowth. Item to be added to annual Action Plan.

**Cllr.Elms – Highways** – Lucking Street drainage work is in ECC’s 2018/19 schedule but may slip into following year’s work. Pressure continues to be placed on ECC Highways to deliver. Potholes in Church Street, opposite Long Fen have been reported to ECC Highways but they are classified as “non-urgent”. A group of village volunteers – not associated with the Parish Council – have advised they will make temporary repairs. Street Cleaning – Investigating ways to raise awareness of quarterly channel sweeping, to ensure cars are moved where possible. Litter/Fly Tipping – a new higher penalty of £150.00 will be enforced for litter/fly tipping. Fines may also be levied for people littering from vehicles if proven. **Task Force** – Provided help with clearance of church yard and will add to Action Plan as an annual job.

**Cllr.Harris** – **Written report – Appendix 1**

**Cllr**.**Johnson** - Reports of oil tank thefts and handbag/wallet thefts continue.

**Cllr**.**Haylock** – To be covered under Agenda item 10 Planning

**Cllr**.**Newton** – Nothing to report.

1. **Public question time** Members of the public were invited to ask questions.

*None raised*

1. **Progress Updates** – *Clerk provided an update on action points from 10th January Meeting. A request was made that posters are not stuck on glass doors of parish noticeboards, as they left hard to clean sticky residue. If access to boards cannot be gained, posters may be sent to the Clerk for adding to the boards.*

**GDPR** – The legislation comes into force on 25th May 2018, and an advisory toolkit has been produced by NALC and the Clerk has been working through the various legislative processes, together with the help of Cllr.Harris. Further guidance regarding the introduction of Data Protection Officers is awaited from NALC/EALC.

**8. Business Items**

8.1 **Roadside Sign, Purls Hill** – To consider complaints received from residents regarding erection of new sign. The Clerk advised the matter has been reported to Planning Enforcement who will investigate if there are any planning breaches.

8.2 **The Maplesteads Commemoration of 100th Anniversary of the end of WWI** – Request for the council to consider financial contribution towards village event. Cllr.Turner proposed, whilst expressing support of the event in principle, that the request was declined due to limited parish funds, and the recent increase in Precept. Seconded Cllr.Haylock. Vote in favour – 3, No objections, Abstentions – 3. Proposition carried.

8.3 **Explore Parishioner Adoption of Parish Furniture** – Carried forward from January

2018 meeting. To use the Parish Assembly in April to invite more parishioners to

volunteer.

8.4 **Proposal for Replacement Play Equipment & Safety Floor Tiles** – Renewed

Proposition to be agreed and request for supporting S106 funding approved. Cllr.Turner circulated a proposal from Wicksteed Playgrounds, who had continued dialogue following previous enquiries to provide an improved solution to the replacement spring rockers. The proposal now includes removal of existing rockers, the delivery and installation of 2 new rockers (one of which will be 4 way) and new safety matting to be fit beneath the rockers. Total cost £3300.00 + VAT. Enquiries have also been made to Playdale & HAGS but neither had been able to match the discounted package offered by Wicksteed. Playdale have quoted at £4398.00 + VAT. HAGS have not responded, despite requests. Cllr.Turner proposed acceptance of the Wicksteed proposal, as a provider of previous play equipment to the parish, the price is heavily discounted and the company has been the most proactive in its response. In addition a revised request for use of S106 monies to cover should be made to BDC, cross-referencing the previous sanction for use of S106 monies for this purpose. Seconded by Cllr.Newton. Vote in favour – Unanimous.

8.5 **BDC Annual Street Cleansing Agreement** – Annual agreement provided by BDC

Operations. BDC contribution to the parish for 2018/19 will be £784.44. Cllr.Elms

proposed approval to the agreement, seconded by Cllr.Newton. Vote in favour – Unanimous.

**9. Financial Report**

9.1 **Current bank balances:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Current account: |  | £35.84 | Reserve account: | £5508.70 |

9.2 **Noting of sums received:-**

|  |  |
| --- | --- |
| NWB Interest Paid Jan-Feb 2018  BACS HMR&C VAT Reimbursement  BACS Braintree District Council – S106 Money  BACS Essex County Council – Footpaths SLA | 27p  £252.00  £782.00  £357.39 |

9.3 **Ratification of payments made:-**

DD E-ON Quarterly Electric – Street Lighting £20.39

**Transfers**

None

**Payment(s) to be made requiring approval:-**

Cheque – Trustees of Great Maplestead Village Hall (Jan-Mar 2018 Hire) £26.00

Payment proposed by Cllr.Elms, seconded by Cllr.Johnson.

**10. Planning**

10.1 **Application Decisions**

*17/02148/LBC St Giles Cottage, Lucking Street. Removal of rear lean-to part glazed, part corrugated cement based sheet roof covering and provision of natural grey slate and two conservation roof lights, red clay terracotta chimney pot and cowl and removal of plaster beneath existing opening.* Granted 19 1 18

*17/02226/FUL Monks Haven, Gestingthorpe Road. Erection of single storey rear extension.* Granted 8 2 18

10.2 **Applications Received**

*None*

10.3 **Proposed On-Line Planning Submissions for Consultees** – Details received from BDC regarding a new Consultee Access portal for planning applications.

**11. Correspondence – *For notification***

11.1 **RCCE Essex Village of the Year Competition –** Entry form received

11.2 **Basics Essex Accident Rescue Service** – Donation request received, and declined in line with current council policy, due to limited financial resources.

11.3 **Essex Mobile Library** – Correspondence received following publication of meeting agenda. Notifcation that the mobile library service within Great Maplestead will be withdrawn.

**12. Content for E-newsletter** GDPR, Loss of mobile library, fly-tipping, WWI event.

**13. Items for the Next Agenda**

**Parishioner** **Adoption of Street Furniture**

**14. Date of next meeting**:  **Parish Assembly 18th April 2018**

**Annual Meeting 23rd May 2018 at 7.30pm**

Meeting Closed 8.50pm

**Signed …………TRUE COPY…………..………..….** **Dated 23rd May 2018**