**Great Maplestead Parish Council**

**Members of the Great Maplestead Parish Council** you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of **Great Maplestead Parish Council** at the **Village Hall, Great Maplestead** on **Wednesday** **20th January 2016 at 7.30pm** for the purpose of transacting the following business:

**AGENDA**

1. **Apologies and reasons for absence**
2. **Minutes of previous meeting –** Councillors are asked to agree the minutes of the Annual Parish Council meeting held on the 16th December 2015 as a true and accurate account of proceedings of the meetings.
3. **Declarations of Interest** (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any ‘Disclosable Pecuniary’, ‘Other Pecuniary’ or ‘Non-Pecuniary’ interests relating to items on the agenda.
4. **County and District Matters** *– Updates and notifications to be received.*

4.1 Chivonne Claydon,Community Agents - Update

1. **Officers Reports & Information Exchange –** *No business decisions may be made.*
2. **Public question time** with respect to items on the agenda and other matters of mutual interest.

**Note:** When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman’s discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

1. **Progress Updates** – *Clerk to report on actions from the 16th December 2015 meeting.*

**8. Business Items**

8.1 **Dog Waste & Pooh Bins –** Carried forward from November 2015 meeting

8.2 **Budget & Precept 2016/17 –** Agreement of 2016/17 Budget & Precept Proposals

8.3 **Essex Footpaths SLA** – Proposal to sign up to an SLA for nominated footpaths

8.4 **Fields in Trust, benefits of subscription –** Proposal to register as a member

**9. Financial Report**

9.1 **Current bank balances:-**

Current Account £4.54cr Reserve Account £4289.22cr

* 1. **Noting of sums received:-**

NWB Interest Paid Nov - Dec 2015 39p

BACS – Essex County Council – Autumn Verge Cut £899.64

* 1. **Ratification of payments made:-**

SO – Mrs A Crisp – Clerks Wages (Quarterly Oct-Dec 2015 £1095.64

DD – E-ON Street Lighting (Quarterly Oct – Dec 2015 £16.05

 **Payment(s) to be made requiring approval:-**

Annual Subscription to Field’s in Trust £50.00

* 1. **Other Finance matters:-**

Budget Forecast & Precept for 2016/17

1. **Planning**
	1. **Application Decisions**

*15/01309/FUL – Livery Stable at New Barn Farm, Alderford Street, Sible Hedingham. Change of use of stable building to joinery workshop. Permitted 16/12/15*

 *15/00914/FUL- Highview (Treeways) Church Street. Replacement dwelling for Treeways and erection of 2 no.dwellings. Permitted 22/12/15*

* 1. **Applications Received**

*15/01544/FUL & 15/01545/LBC – Hosdens Farm, Hosdens Lane. Installation of 16 no.photovoltaic solar panels on outbuilding.*

*15/01605/FUL – Long Fen, Church Street. Erection of a dwelling in the garden on south side of Long Fen (a new exemplar, off grid Passivhaus).*

**11. Correspondence – *For notification***

11.1 **Parishioner Correspondence -** Letter seeking clarification on the Parish Council’s response to the new development at Highview (Treeways)

11.2 **New Statutory Body for Annual Audit –**Latest Update from National Association of Local Councils (NALC)

11.3 **Local Plan** – Latest Update from Braintree District Council (BDC)

11.4 **Parishioner Correspondence** – Letter raising safety concerns regarding site of new Dog Waste Bin in Church Street

**12. Content for E-newsletter**

**13. Items for the Next Agenda**

 Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.

**14. Date of next meeting**:  **9th March 2016** **at 7.30pm**

 **Ann Crisp – Clerk**

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