**GREAT MAPLESTEAD PARISH COUNCIL**

**Parish Council Meeting held at the Village Hall on Wednesday 30th August 2017**

**Present** Cllr.D.Turner (Chairman). Cllr.S.Harris. Cllr.J.Newton. Cllr.M.Elms. Cllr.I.Johnson.Cllr.P.Haylock. Mrs.A.Crisp – Clerk. Members of the Public – 2.

**MINUTES**

1. **Apologies and reasons for absence** None.
2. **Minutes of previous meeting –**The minutes of the Annual Parish Council meeting held on the 19th July 2017, were accepted as a true and accurate account of proceedings of the meeting. Proposed by Cllr.Newton, seconded Cllr.Harris.
3. **Declarations of Interest** None.
4. **County and District Matters** *–* District. Cllr. J. O’Reilly-Cicconi invited questions.In response to an enquiry, he said that he had been unable to ascertain the relationship between BDC’s current Local Government review and the Local Plan other than the proposed changes in the review only appeared to affect villages/towns with development. Smaller villages without development seemed unlikely to be affected.
5. **Officers Reports & Information Exchange –** *No business decisions may be made.*

**Cllr.Elms – Highways** – In consultation with ECC regarding improvements to the drainage in Lucking Street, a meeting is planned with ECC Highways and a Project Engineer. It may be possible to apply for funding via the Flood Management Grant Funding Scheme or ECC may cover cost, depending on project specification. Assurance given that the improvements are in ECC Highways schedule for 2021/22 but it may be possible to bring this forward. **Cllr.Harris** – **Website** – The Village Playing Field T&C’s are now on the website, together with the latest ROSPA report. The Public Information Page includes details of the new bus service timetable.**Village Information Board** – Experiencing problems with the proposed artwork, is waiting on acceptable draft to approve. **Footpaths** – The next cut is due late September, payment for the first cut is still awaited from the ECC grant funding scheme – chasers have been sent.

**Cllr.Johnson – Neighbourhood Watch** – Usual crime warning issued regarding thefts from handbags, pick pockets, garden sheds and unlocked cars. **Transport** – The new bus service has been well supported by users from the village.

**Cllr**.**Newton** – **Village Playing Field–** The car park surface will need to be tidied up.

**Cllr.Turner – Village Playing Field –** Has made repairs to the short line of fencing along roadside edge, there is no longer a need to purchase new fence. Has also spoken to parishioners who had been using a route through the ditch and removing the fence to access the field, they are now no longer doing so.

1. **Public question time** Members of the public were invited to ask questions.

Q. Who is responsible for cutting of grass on village triangles? The Council advised this is not included within the verge cutting program. Cllr.Elms advised that the Task Force would take on this responsibility going forward, as had been reliant on private individuals in the past.

1. **Progress Updates** – *Clerk provided an update on action points from 30th August Meeting*

A quotation had been received for the new village playing field sign and temporary sign for school use, of £50.00 from Concept Signs. Clerk to organise.

**8. Business Items**

8.1 **Emergency Contact Details** – Cllr.Harris pre-circulated a draft document and proposed that it was published on the council’s website and in hard copy form to compliment the Community Information leaflet. Seconded Cllr.Johnson.

8.2 **Action Plan** – Proposed amendments and additions for 2017/18 plan were discussed and agreed. Cllr.Turner complimented the Council on achieving many of the tasks from 2016/17.

8.3 **VETS** – Review whether system is required by parishioners and how it may be funded. No response or feedback had been received from parishioners. The project would not proceed any further as there did not appear to be a demand for the facility.

8.4 **BDC Community Governance Review** – To decide whether to submit further comments to the consultation. Comments from Dist.Cllr.O’Reilly-Cicconi noted, no further response to be sent.

**9. Financial Report**

**9.1 Current bank balances:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  Current account: | £  | 28.64 | Reserve account: | £5171.78 |

**9.2 Noting of sums received:-**

|  |  |
| --- | --- |
|  NWB Interest Paid July 2017 | 5p  |

**9.3 Ratification of payments made:-**

DD – A&J Lighting Solutions Annual Maintenance £72.00

**Transfers**

From Reserve Account to Current Account £130.00

 **Payment(s) to be made requiring approval:-**

 RCCE Annual Subscription £52.80

**9.4 Other Finance matters:-**

 **Payments to regular Beneficiaries proposed for payment via Internet Banking for**

**2017/18:**

Mortimer Contracts Limited – Verge cutting and footpath mowing 2017/18

Trustees of Great Maplestead Village Hall – Hall Hire

PKF Littlejohn – Annual Auditor

Information Commissioner (ICO) – Data Protection License

Rural Community Council of Essex – Annual Subscription

Payments proposed by Cllr.Turner, seconded by Cllr.Harris.

**Planning**

**10.1** **Application Decisions**

 *APPEAL Decision APP/Z1510/W/17/3172840 – Long Fen Church Street.* Appeal dismissed 1/8/17.

**10.2 Applications Received**

*17/01433/FUL St Marys Toldishall Road – Erection of part ground & first floor/part first floor extensions to front of existing building, including roof alterations to raise ridge height of existing roof.* No comments had been received from parishioners, council to respond “No comments, no objection”. Proposed Cllr.Turner, seconded Cllr.Haylock.

**11. Correspondence –** None.

**12. Content for E-newsletter** Action Plan, BDC Time for Action, Emergency Plan

**13. Items for the Next Agenda**

* **Play Equipment**
* **Repair to Village Notice Boards**
* **Village Information Board**

**14. Date of next meeting**:  **25th October 2017 at 7.30pm**

 Meeting Closed 8.45pm **Signed ……TRUE COPY….** **Dated 25th October 2017**