**Great Maplestead Parish Council**

**Members of the Great Maplestead Parish Council** you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of **Great Maplestead Parish Council** at the **Village Hall, Great Maplestead** on **Wednesday** **17th August 2016 at 7.30pm** for the purpose of transacting the following business:

**AGENDA**

1. **Apologies and reasons for absence**
2. **Minutes of previous meeting –** Councillors are asked to agree the minutes of the Parish Council meeting held on the 22nd June 2016 as a true and accurate account of proceedings of the meeting.
3. **Declarations of Interest** (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any ‘Disclosable Pecuniary’, ‘Other Pecuniary’ or ‘Non-Pecuniary’ interests relating to items on the agenda.
4. **County and District Matters** *– Updates and notifications to be received.*
5. **Officers Reports & Information Exchange –** *No business decisions may be made.*
6. **Public question time** with respect to items on the agenda and other matters of mutual interest.

**Note:** When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman’s discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

1. **Progress Updates** – *Clerk to report on actions from the 22nd June 2016 meeting.*

**8. Business Items**

8.1 **Neighbourhood Plan** – Update on initial fact find and to decide way forward.

**9. Financial Report**

**9.1 Current bank balances:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  Current account: | £54.35  |  | Reserve account: | £ 4500.78 |

**9.2 Noting of sums received:-**

|  |  |
| --- | --- |
|  NWB Interest Paid Jun-Jul | 39p  |
|  BACS – BDC Street Scene Cheque – RCCE Village of the Year Competition Prize BACS – ECC Spring/Summer Verge Cut | 750.74150.00899.64 |

**9.3 Ratification of payments made:-**

|  |  |
| --- | --- |
|  Cheque – AON Insurance Renewal | 266.06 |
|  Cheque – Trustees of Great Maplestead Village Hall – Queens 90th Celebrations  DD – E-ON Quarterly Electricity Apr-Jun 2016 | 150.00 15.88 |

 **Payment(s) to be made requiring approval:-**

 Cheque – RCCE Annual Subscription 48.00

**9.4 Other Finance matters:-**

None

**Planning**

10.1 **Application Decisions**

10.1.1 *16/00853/FUL – Pentire, Church Street. Application for proposed new roof dwelling to*

 *incorporate 2 bedrooms and bathroom, including 3 dormers to the front elevation and one*

 *to rear.* Granted 14 7 2016.

10.1.2 *16/01031/FUL – Buttercups Cottage, Church Street. Erection of one and a half storey 4*

 *bedroom property.* Granted 19 7 16

10.2 **Applications Received**

10.2.1 *16/01103/FUL – Laundry Cottage, Monks Lodge Road. Erection of single storey side*

 *Extension.*

10.2.2 (For information only)*16/01104/CLPLB – Walnut Tree Cottage, Church Street. Application*

 *for a certificate of lawfulness of proposed works to a listed building – repairs to walls below*

 *floor level in matching materials and techniques.*

10.2.3 *16/01307/FUL – Library Cottage, Monks Lodge Road. Proposed new access driveway to*

 *serve High View.*

10.2.4 *16/01348/FUL – Walnut Tree Cottage, Church Street. Repairs to walls below floor level in*

 *matching materials and techniques.*

**11. Correspondence – *For notification***

11.1 **Public Transport Review** – ECC Public consultation open on proposals for specific local bus services where contracts are due to expire in 2017. Great Maplestead bus service 11/12/13 included.

11.2 **Queens 90th Birthday Celebrations**  - Letter of thanks from the Great Maplestead Social Committee.

11.3 **Village of the Year 2016 Award** – Letter of congratulations from Essex Association of Local Councils.

**12. Content for E-newsletter**

**13. Items for the Next Agenda**

 Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

**14. Date of next meeting**: **12th October 2016** **at 7.30pm**

 **Ann Crisp – Clerk**

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