



# Great Maplestead Parish Council

Members of the Great Maplestead Parish Council you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of Great Maplestead Parish Council at the **Village Hall, Great Maplestead** on **Wednesday 7<sup>th</sup> September 2022 at 7.30pm** for the purpose of transacting the following business:

## AGENDA

### 1. Apologies and reasons for absence

2. Minutes of previous meeting – Councillors are asked to agree the minutes of the Annual Parish Council meeting held on the 29<sup>th</sup> June 2022 as a true and accurate account of proceedings of the meeting.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.

4. County and District Matters – *Updates and notifications to be received.*

5. Officers Reports & Information Exchange – *No business decisions may be made.*

6. Public question time with respect to items on the agenda and other matters of mutual interest.

**Note:** When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

7. Progress Updates – *Clerk's report on actions since June 2022 meeting.*

### 8. Business Items

8.1 **Village Playing Field** – To receive report on working party progress

8.2 **External Auditor** – To consider statutory opt out option from centralised auditor process for 5-year period 2022/23 – 2026/27.

8.3 **Village Notice-Board, Church Street** – To consider purchase of new noticeboard to replace existing board which is in poor repair, on verge outside St Giles church.

8.4 **Cost of Living Crisis – Community Liaison Group** – Creation of a new working party to help provide support/signposting within village

### 9. Financial Report

#### 9.1 Current bank balances:-

Current account: £160.76    Fundraising account: £24317.37    Reserve account: £9235.76

#### 9.2 Noting of sums received:-

NWB Interest Paid – June-Aug 2022	£8.33
Fundraising – Private Donation	£500.00
Donation – J Gooding Pilates	£30.00

	Donation – J Gooding Pilates	£20.00
	Donation – Private Donation	£1045.00
	Donation – Café Church – St Giles PCC	£85.00
	BACS – Essex County Council – Grass Verges – Spring	£899.64
	BACS – Colne Engaine Parish Council – Payment for Clerk Admin (May)	£51.95
	Donation – Wickham St Paul WI – boules match	£20.00
	Fundraising – Inter-Village Boules Match	£55.00
9.3	<b>Ratification of payments made:-</b>	
	DD N-Power Street Lighting - June	£13.10
	DD N-Power Street Lighting - July	£11.63
	DD N-Power Street Lighting – August	£11.82
	CQ 000750 Sudbury Office Supplies – Ink cartridges x 2 ordinary	£32.83
	SO Mrs A Crisp – Quarterly Salary June 2022	£1624.80
	OB Rialtas Business Solutions – Set up & annual subscription fees	£507.30
	OB Mrs A Crisp – Payment from Colne Engaine PC for admin & expenses	£51.95
	OB Mrs A Crisp – Reimbursement for purchase of ink cartridges 1x ord, 1 x large	£54.24
	DD A & J Lighting Solutions – Annual street lighting inspection & maintenance	£78.00
	OB – PKF Littlejohn – Annual Audit	£240.00
9.4	<b>Payments to be made:</b>	
	LCN Domain name – renewal 5-year term	£54.99
9.5	<b>Bank Transfers made:</b>	
	From Reserve Account to Current Account	£2000.00
	From Reserve Account to Current Account	£500.00
	From Reserve Account to Current Account	£100.00
9.6	<b>Other:</b>	
	To temporarily suspend Financial Regulations para 6.20 to allow payment of £54.24 reimbursement to Mrs A Crisp for purchase of printer ink cartridges from Sudbury Office Supplies.	

## 10. Planning

### 10.1 New Applications

- 10.1.1 22/01984/HH – 2 Toldish Hall Cottages, Toldish Hall Road – Erection of first floor side extension.
- 10.1.2 22/02069/HH – 7 Stone Cottages, Church Street – Erection of 2 storey rear extension, demolition of existing single storey extension & its replacement with a single storey rear extension to serve as annex. Replacement front porch (amendment to Application 21/03606/HH).

## 11. Correspondence – **For notification**

**Defibrillator Update** – Update required due to technical issue with battery life indicators on I-pad 1 units. GM machine not affected but return and update required. Original machine returned within 4 working days.

**Correspondence raising concern regarding speeding lorries on agricultural land, parallel to Gestingthorpe Road and in Monks Lodge Road.** Enquiries made of landowner & response sent with advice to contact landowner directly with any continued concerns.

**Complaint regarding industrial lorries waiting on Monks Lodge Road & disruption caused by drainage work on Village Playing Field, without prior notification.**

Response sent apologising for any disruption and explaining that work had been rescheduled by contractor at short notice, and the council had advised the community via the quickest communication channels; albeit the planned work had previously been communicated at council meetings, and within council newsletters and all communications regarding the village playing field development project.

**Annual Governance & Accountability Return (AGAR)** – Letter of completion from external auditor PKF Littlejohn. Confirmation that information provided is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**12. Content for E-newsletter**

Update on village playing field;

**13. Items for the Next Agenda**

Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

**14. Date of next meeting:**

**Wednesday 9<sup>th</sup> November at 7.30pm**



**Ann Crisp – Clerk**  
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**Date Issued: 1<sup>st</sup> September 2022**