



Great Maplestead Parish Council

Members of the Great Maplestead Parish Council you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of Great Maplestead Parish Council at the **Village Hall, Great Maplestead** on **Wednesday 27th November 2019 at 7.30pm** for the purpose of transacting the following business:

AGENDA

1. Apologies and reasons for absence

2. Minutes of previous meeting – Councillors are asked to agree the minutes of the Parish Council meeting held on the 2nd October 2019 as a true and accurate account of proceedings of the meeting.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.

4. County and District Matters – *Updates and notifications to be received.*

5. Officers Reports & Information Exchange – *No business decisions may be made.*

6. Public question time with respect to items on the agenda and other matters of mutual interest.

Note: When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

7. Progress Updates – *Clerk to report on actions from the 2nd October 2019 meeting.*

8. Business Items

8.1 **Village Emergency Telephone Service (VETS)** – Item carried forward from October meeting. To review if project proceeds, subject to sufficient volunteer numbers & costs.

8.2 **Review & Adoption of Personnel Policies 1. Disciplinary 2. Grievance Procedures**
Annual review and adoption of policies to be agreed.

8.3 **Proposal for Replacement Website Platform**

To compare review of alternative providers, including Essexparish.net & Voice and agree proposal to proceed with VCS Websites, at an initial cost of £480.00.

8.4 **Review of OSAP Action Plan for 2020**

Annual review of open spaces provision and future use of S106 monies.

8.5 **Review of Need & Requirements for a Village ATM**

Carried forward for consideration from October meeting, following a parishioner enquiry.

9. Financial Report

9.1 **Current bank balances:-**

| | | | |
|------------------|--------|------------------|----------|
| Current account: | £46.27 | Reserve account: | £6328.19 |
|------------------|--------|------------------|----------|

9.2 **Noting of sums received:-**

| | |
|---------------------------------------------|-------|
| NWB Interest Paid September to October 2019 | £2.27 |
|---------------------------------------------|-------|

| | |
|-------------------------------------------------------------|---------|
| BACS – Braintree District Council – Councillor Grant Scheme | £245.78 |
|-------------------------------------------------------------|---------|

9.3 **Ratification of payments made:-**

| | |
|-----------------------------------------------------|---------|
| OB Mortimer Contracts Limited – Autumn Footpath Cut | £174.00 |
|-----------------------------------------------------|---------|

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|--------------------------------------------------|---------|
| OB Mortimer Contracts Limited – Autumn Verge Cut | £624.00 |
|--------------------------------------------------|---------|

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|----------------------------------------------------------------------------------|--------|
| Petty Cash – Padlock to Secure Telegraph Pole “barrier” at Village Playing Field | £24.98 |
|----------------------------------------------------------------------------------|--------|

Transfers

| | |
|--------------------------------------------|---------|
| TF From Reserve Account to Current Account | £800.00 |
|--------------------------------------------|---------|

| | |
|--------------------------------------------|--------|
| TF From Reserve Account to Current Account | £50.00 |
|--------------------------------------------|--------|

Payment(s) to be made requiring approval:-

| | |
|----------------------------------------------------|--------|
| DD - Data Protection Registration Fee – Annual Fee | £40.00 |
|----------------------------------------------------|--------|

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|----------------------------------------------------------|--------|
| LCN Domain name license renewal for 2 years subscription | £17.25 |
|----------------------------------------------------------|--------|

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|------------------------------------------------------------------------|--------|
| OB – Trustees of Great Maplestead Village Hall, 6 x hall hire @ £13.00 | £78.00 |
|------------------------------------------------------------------------|--------|

9.4 **Other Financial**

None

10. Planning

10.1 **Application Decisions**

19/00198/TPO The Rectory, Church Street. Works to be carried out on a tree covered by a TPO. Granted 27/9/19

10.2 **Applications Received**

19/01829/FUL Land north of Purls Hill Farm, Purls Hill. Erection of agricultural building.

11. Correspondence – *For notification*

Parishioner Correspondence Regarding Removal of Telegraph Pole “Barrier” on Village Playing Field, Use of Village Hall Bins for Disposal of Dog Poo Bags & School Parking in Church Street

12. Content for E-newsletter

13. Items for the Next Agenda

Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

14. Date of next meeting: Parish Council Meeting 22nd January 2020 at 7.30pm



Ann Crisp – Clerk
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Date Issued: 20th November 2019