



## Great Maplestead Parish Council

Members of the Great Maplestead Parish Council you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of Great Maplestead Parish Council at the **Village Hall, Great Maplestead** on **Wednesday 11<sup>th</sup> March 2020 at 7.30pm** for the purpose of transacting the following business:

### AGENDA

#### 1. Apologies and reasons for absence

2. Minutes of previous meeting – Councillors are asked to agree the minutes of the Parish Council meeting held on the 22<sup>nd</sup> January 2020 as a true and accurate account of proceedings of the meeting.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.

4. County and District Matters – *Updates and notifications to be received.*

5. Officers Reports & Information Exchange – *No business decisions may be made.*

6. Public question time with respect to items on the agenda and other matters of mutual interest.

**Note:** When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

7. Progress Updates – *Clerk to report on actions from the 22<sup>nd</sup> January 2020 meeting.*

#### 8. Business Items

8.1 **Review of Parish Clerk Role Description & Salary** – Report from Personnel Committee to include proposal to increase pay scale to bring in line with correct salary reference point, as per NALC & National Joint Council (NJC) pay structure.

8.2 **Environmental Projects** – Proposal regarding arrangements for verge cutting in Church Street

#### 9. Financial Report

##### 9.1 **Current bank balances:-**

Current account:	£30.09	Reserve account:	£7063.03
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##### 9.2 **Noting of sums received:-**

NWB Interest Paid January to February 2020			£2.08
BACS – HMRC VAT Reimbursement			£1266.67
Cheque – Great Maplestead Village Hall – Donation for repairs to playground equipment			£1098.54

- 9.3 **Ratification of payments made:-**
- |   |          |
|---|----------|
| DD Eon – Quarterly Street Lighting Electricity            | £28.60   |
| OB Geosphere Ltd – Parish Online Mapping Facility         | £60.00   |
| OB EALC – Training, Planning Briefing – Cllr.S.Last       | £78.00   |
| OB Playdale Playgrounds – Repairs to Playground Equipment | £1098.54 |
- Transfers**
- |  |          |
|--|----------|
| TF From Reserve Account to Current Account | £60.00   |
| TF From Reserve Account to Current Account | £100.00  |
| TF From Reserve Account to Current Account | £1100.00 |
- Payment(s) to be made requiring approval:-**
- |   |         |
|---|---------|
| OB EALC – Training, Grants & Funding Course – Mrs A Crisp | £114.00 |
|---|---------|
- 9.4 **Other Financial**
- Precept 2020/21 sanctioned by BDC at £8068.00

## 10. Planning

### 10.1 **Application Decisions**

*19/02252/HH & 19/02253/LBC Chelmshoe House Farm, Monks Lodge Road.  
Reconstruction of brick wall including two gates. Granted 3/2/2020*

### 10.2 **Applications Received**

*20/00206/FUL – Orchard House, Dynes Hall Road. Change of use from garden to equestrian manage and addition of new stable blocks*

## 11. Correspondence – For notification

**Parishioner Correspondence** – Dogs mess found and cleared up from village playing field on 2 recent occasions.

## 12. Content for E-newsletter

## 13. Items for the Next Agenda

Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

## 14. Date of next meeting:

**Parish Assembly 22<sup>nd</sup> April 2020 at 7.30pm**

**Annual Parish Council Meeting 6<sup>th</sup> May 2020 at 7.30pm**



**Ann Crisp – Clerk**

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**Date Issued: 1<sup>st</sup> March 2020**