



Great Maplestead Parish Council

Members of the Great Maplestead Parish Council you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of Great Maplestead Parish Council at the **Village Hall, Great Maplestead** on **Wednesday 29th June 2022 at 7.30pm** for the purpose of transacting the following business:

AGENDA

1. Apologies and reasons for absence

2. Minutes of previous meeting – Councillors are asked to agree the minutes of the Annual Parish Council meeting held on the 4th May 2022 as a true and accurate account of proceedings of the meeting.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.

4. County and District Matters – *Updates and notifications to be received.*

5. Officers Reports & Information Exchange – *No business decisions may be made.*

6. Public question time with respect to items on the agenda and other matters of mutual interest.

Note: When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

7. Progress Updates – *Clerk's report on actions since May 2022 meeting.*

8. Business Items

8.1 **Village Playing Field** – To receive report on working party progress

8.2 **Policies & Procedures** – Amendments and adoption of following policies for 2022/23

- Disciplinary Policy
- Grievance Policy
- Parish Council Reserves Policy
- Unauthorised Encampment Policy
- Asset Register
- Risk Assessment

8.3 **Action Plan** – To review and update council action plan for 2022/23 council year

9. Financial Report

9.1 Current bank balances:-

Current account: £160.61 Fundraising account: £22556.57 Reserve account: £11859.18

9.2 Noting of sums received:-

NWB Interest Paid – Apr-May 2022	£4.12
Essex County Council – Footpaths (payment overdue from 2021/22)	£105.00
Donation – Curling £60 Village Walk £35	£98.00
Donation – J Gooding Pilates April	£10.00
Fundraising – Bike Ride fundraiser for village playing field	£25.00
Donation – J Gooding Pilates May	£20.00
Fundraising – Bike Ride fundraiser for village playing field	£235.00
Fundraising – Bike Ride fundraiser - Crowdfunder	£5206.46
BACS – Braintree District Council – Street Cleaning grant	£847.56
BACS – Colne Engaine Parish Council – Admin & expenses for Clerk	£97.99

9.3 Ratification of payments made:-

DD N-Power Street Lighting - April	£13.60
DD N-Power Street Lighting - May	£13.10
CQ Sudbury Office Supplies – New Printer cartridge	£16.42
OB Mr M Elms – Parish Assembly costs	£93.90
OB Mortimer Contracts Ltd Spring Verge cut	£648.00
OB BHIB Insurance – Annual Insurance Policy	£253.72
OB MJ Letch, Letchwood Consultants – Annual internal audit	£125.00

9.4 Payments to be made:

Mrs A Crisp – Reimbursement of Jubilee beacon lighting refreshments (see 9.6)	£77.88
Mr M Elms – Reimbursement of Jubilee beacon lighting refreshments (see 9.6)	£77.88
OB – Playsafety Limited – Annual ROSPA inspection	£96.60
OB – RCCE Annual Membership Fee	£52.80

9.5 Bank Transfers made:

From Reserve Account to Current Account	£500.00
From Reserve Account to Current Account	£200.00
From Reserve Account to Current Account	£700.00

9.6 Other:

To temporarily suspend Financial Regulations para 6.20 to allow payment of £77.88 reimbursement to Cllr.M.Elms & £77.88 reimbursement to Mrs.A.Crisp for purchase of refreshments for Platinum Jubilee celebrations. As approved at May 2022 Annual meeting.

10. Planning

10.1 Application Decisions

22/00219/HH & 22/00220/LBC – The Old Vicarage, Church Street – Installation of 28no. ground-mounted solar panel. Permitted 28 5 2022

22/01125/HH & 22/01126/LBC Old Timbers, Church Street. Erection of single storey extension. Permitted 28 4 2022

11. Correspondence – For notification

- National Grid Energy Enablement Proposals Consultation (CLOSED 16th June 2022)
- St Giles School Public Consultation on Expanding Federation to include a third school – closing date 18th July 2022
- Consultation on BDC Planning Members Forum – closing date 1st July 2022

12. Content for E-newsletter

Update on village playing field;

13. Items for the Next Agenda

Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

14. Date of next meeting:

Wednesday 7th September at 7.30pm

CONFIDENTIAL BUSINESS

In accordance with Public Bodies (Admission to Meetings) Act 1960 subsection 2 & Local Government Act 1972 subsection 100A&B, & Schedule 12A, the following items will be discussed in a private meeting of the council.

15. Village Playing Field Redevelopment Project – To Consider Tenders Received for Phases 3,4 & 5



Ann Crisp – Clerk
e-mail: anncrisp@greatmaplesteadpc.co.uk
Tel: 01787 460216

Date Issued: 23rd June 2022