



Great Maplestead Parish Council

Members of the Great Maplestead Parish Council you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of Great Maplestead Parish Council at the **Village Hall, Great Maplestead** on **Wednesday 14th July 2021 at 7.30pm** for the purpose of transacting the following business:

COVID 19 NOTICE:

- Members of the public or press wishing to attend the meeting are politely asked to notify the Clerk of their attendance in advance, as due to social distancing measures, capacity at the village hall is limited.
- All attendees are asked to follow the Great Maplestead Village Hall guidelines for Covid 19, this includes the wearing of masks.
- A staggered arrival system will be in operation, with members of the public invited to arrive between **7.20-7.30pm**.
- Please ensure you complete the Track & Trace Register upon your arrival.

AGENDA

1. Apologies and reasons for absence

2. Minutes of previous meeting – Councillors are asked to agree the minutes of the Annual Parish Council meeting held on the 5th May 2021 (held via Zoom); and the Parish Council Meeting held on 26th May 2021 as a true and accurate account of proceedings of the meeting.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.

4. County and District Matters – *Updates and notifications to be received.*

5. Officers Reports & Information Exchange – *No business decisions may be made.*

6. Public question time with respect to items on the agenda and other matters of mutual interest.

Note: When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

7. Progress Updates – *Clerk's report on actions since May 2021 meetings.*

8. Business Items

8.1 Review of Annual Action Plan – Carried forward from Annual Meeting. To agree actions for forthcoming council year

8.2 Approval of quotation for installation of new boules court – Quotation and supplier to be approved to commence work on the installation of the boules court, as agreed at the May meeting.

8.3 Village Playing Field – To receive report on working party progress and agree proceed to tender for playing field equipment.

9. Financial Report

9.1 Current bank balances:-

Current account: £24.07 Fundraising account: £7228.88 Reserve account: £7832.77

9.2 Noting of sums received:-

NWB Interest Paid January – May-Jun 2021	23p
Donations Received Towards Village Playing Field Project	£535.00
Village Walk Fundraising towards VPF Project	£110.00
Donation towards VPF Project from Pizza Van	£100.00
Essex County Council Verge Cutting Grant – Spring Cut	£899.64
Private Donations towards VPF Project	£600.00
Donation towards VPF Project from St Giles, Gt.Maplestead PCC	£1330.80

9.3 Ratification of payments made:-

OB Play Safety Ltd Annual ROSPA Report	£90.60
OB Mortimer Contracts Ltd – Verge Cutting – Spring Cut	£636.00
OB M J Letch – Letchwood – Annual Internal Audit	£125.00
SO Mrs A Crisp – Quarterly Salary Mar – Jun 2021	£1624.80
OB M D Landscapes – Footpath Mowing – Spring Cut	£126.60
OB RCCE – Annual Membership Fee	£52.80

9.4 Bank Transfers made:

From Reserve Account to Current Account	£1000.00
From Reserve Account to Current Account	£1500.00

10. Planning

10.1 Application Decisions

21/01276/DAC September Cottage, Church St. Application for approval of details as reserved by condition 3 of approved application 19/00938/LBC. Permitted 1 7 21

21/01565/DAC September Cottage, Church St. Application for approval of details as reserved by condition 4,5 & 6 of approved application 19/00938/LBC. Permitted 2 7 21

10.2 Applications

10.2.1 *21/01996/HH Library Cottage, Monks Lodge Rd. Erection of single storey rear extension with pitched roof*

10.2.2 *21/02079/TPO The Old Rectory Church St. Lime Tree – group of 4 lime trees overhanging public footpath – crown lift to the same height as previous work (by about 2m), to reduce stress on lower boughs and prevent over-leading & co maintain clearance for mowing/garden maintenance. Also clear of dead wood for safety.*

For notification only:

21/01860/NMA Highview, Treeways. Non-material amendment to permission 15/00914/FUL granted 23 12 15 – Amendment to allow alterations to windows external doors and external materials. Application withdrawn

11. Correspondence – *For notification*

Village Playing Field - E-mail correspondence advising the Tuesday Pilates class will no longer take place on the village playing field, due to the unreliability of the weather.

E-mail request from St Giles school seeking authorisation to use the village playing field for **Village Playing Field** - their annual leavers celebration on the afternoon of Wednesday 21st July. Approved.

Essex Highways Winter Salt Bag Partnership – Reminder for parishes/villages to apply for 2021 salt delivery if required.

12. Content for E-newsletter

13. Items for the Next Agenda

Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

14. Date of next meeting:

Wednesday 8th September 2021 at 7.30pm



Ann Crisp – Clerk

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Date Issued: 7th July 2021