



Great Maplestead Parish Council

Members of the Great Maplestead Parish Council you are hereby summonsed to attend a **PARISH COUNCIL MEETING** of Great Maplestead Parish Council at the **Village Hall, Great Maplestead** on **Wednesday 11th January 2023 at 7.30pm** for the purpose of transacting the following business:

AGENDA

1. Apologies and reasons for absence

2. Minutes of previous meeting – Councillors are asked to agree the minutes of the Parish Council meeting held on the 9th November 2022, and the extra-ordinary meeting held on 28th November 2022 as a true and accurate account of proceedings of the meeting.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.

4. County and District Matters – *Updates and notifications to be received.*

5. Officers Reports & Information Exchange – *No business decisions may be made.*

6. Public question time with respect to items on the agenda and other matters of mutual interest.

Note: When the Council starts to discuss any item on the agenda where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and leave the meeting where appropriate. The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. At the close of this item members of the public will no longer be able to address the Council except at the invitation of the Chairman; members with Disclosable or Other Pecuniary interests will not be allowed to speak or address the Council on those interests unless a dispensation has been approved.

7. Progress Updates – *Clerk's report on actions since November 2023 meeting.*

8. Business Items

8.1 **Village Playing Field Working Party** – To receive report from working party.

8.2 **Great Maplestead Cost of Living Crisis Working Party** – Update from working party.

8.3 **Kings Coronation Celebrations 2023** – Update from organising committee and to approve council funding toward celebrations.

8.4 **Grass Verge Cutting 2023** – To approve contractor and schedule for 2023 maintenance.

8.5 **Budget 2023/24** – To review and agree budget for forthcoming financial year

8.6 **Precept** – To set precept level for 2023/24

8.7 **Emergency Plan** – To review and agree any appropriate changes to existing plan

8.8 **Essex County Council Grant for Warm Spaces** – To consider request from St Giles PCC for funding of £400 towards total grant request of £800.00 to help cover running costs.

8.9 **Payroll/PAYE** – To consider outsourcing payroll process to J&M Payroll Services at a cost of £120.00pa (+VAT).

8.10 **Village Plant Displays** – Item carried forward from November meeting

9.Financial Report

9.1 Current bank balances:-

Current account: £122.60 Fundraising account: £25206.84 Reserve account: £7673.38

9.2 Noting of sums received:-

NWB Interest Paid – Nov-Dec 2022	£37.59
BACS Private Donation to Village Playing Field	£20.00
BACS Private Donation to Village Playing Field	£3000.00
BACS Private Donation to Village Playing Field	£2000.00
BACS – HMRC VAT Refund	£1850.00
Credit 000016 Private donation to Village Playing Field	£110.00

9.3 Ratification of payments made:-

DD N-Power Street Lighting – November	£13.42
DD N-Power Street Lighting - December	£8.37
DD Information Commissioner – Annual Data Protection License	£35.00
SO Mrs Ann Crisp – Clerks Quarterly Salary	£1624.80
OB – EALC – Elections Briefing (Clerk training)	£54.00
OB – Greenbarnes Ltd – Purchase of New Noticeboard	£2039.67

9.4 Payments to be made:

None

9.5 Bank Transfers made:

Transfer from Business Reserve to Current Account	£800.00
Transfer from Business Reserve to Current Account	£1600.00
Transfer from Business Reserve to Fundraising Account (VAT Refund)	£1539.86

10.Planning

10.1 Decisions

10.1.1 22/02924/HH 2 Toldish Hall Cottages, Toldish Hall Road – Erection of two storey rear elevation . Granted 9 12 2022

10.1.2 22/02780/T56 Land near to Little Lodge Farm, Church Road – Prior approval for the installation of a 25m high column with 3no.antenna and 2no.dishes. Installation of 4 equipment cabinets and associated ancillary development thereto. Prior approval not given as the siting of the proposed mast is unacceptable. 8 12 2022

10.2 New Applications

10.2.1 22/03436/FUL Foxes Crossing, Gestingthorpe Road – Proposed change of use from agricultural land to residential garden

11. Correspondence – For notification

12. Content for E-newsletter

Update on Village Playing Field; Update on Cost of Living Liaison Group

13. Items for the Next Agenda

Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

14. Date of next meeting:

Wednesday 15th March at 7.30pm



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Date Issued: 5th January 2023