



# Great Maplestead Parish Council

Mrs Denise Ellison (Parish Clerk)  
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## NOTICE OF MEETING

Members of the Great Maplestead Parish Council you are hereby summoned to attend a meeting of Great Maplestead Parish Council at the Village Hall, Great Maplestead on **Wednesday 17<sup>th</sup> September 2025 at 7.30pm** for the purpose of transacting the business set out on the attached agenda.

Signed: D Ellison

Date: 10<sup>th</sup> Sept 2025

Clerk to the Council

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND**

## AGENDA

### 1. APOLOGIES & REASONS FOR ABSENCE

### 2. MINUTES OF PREVIOUS MEETING

Councillors are asked to agree the minutes of the Annual Parish Council meeting held on 16<sup>th</sup> July 2025, as a true and accurate account of proceedings of the meeting.

### 3. DECLARATIONS OF INTEREST

With regard to items on the agenda. Members of the Council are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Non-Pecuniary' or 'Other Pecuniary' interests relating to items on the agenda.

### 4. COUNTY & DISTRICT MATTERS

Updates and notifications to be received

### 5. OFFICER REPORTS & INFORMATION EXCHANGE

*No business decisions may be made.*

**5.1 Monthly Playground Inspection** – Report to be reviewed

**5.2 Update on repair to Playing Field Footpath**

**5.3 Dart 3 Bus Service Consultation**

**5.4 Officer Reports**

### 6. CORRESPONDENCE

*For notification only*

### 7. PUBLIC QUESTION TIME

*With respect to items on the agenda and other matters of mutual interest*

**Note:** The **maximum time allowed** for public question time is **10 minutes** or at the Chairman's discretion. A member of the public shall not speak for longer than **3 minutes** or at the Chairman's discretion.

### 8. PROGRESS UPDATES

*Clerk to report on actions from 16<sup>th</sup> July 2025 meeting*

### 9. BUSINESS ITEMS

**9.1. To agree website hosting provider.**

**9.2. To agree dates for draft budget activities**

**9.3. Approval for the cost of the re-programming of wig-wag lights**

## **10. PLANNING**

### **10.1. Decisions**

### **10.2. Applications**

Notice of intent to carry out works to tree protected by Tree Preservation Order 1/98 Linden Tree- Remove dead branches, crown lift of 5-6 lower branches in order to provide approximately 20 ft clearance to the ground

Linden Grove Monks Lodge Road Great Maplestead Essex CO9 2RL

Ref. No: 25/01797/TPO | Validated: Mon 11 Aug 2025 | Status: Pending Consideration

Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 1/98 Oak within G1 -Reduce over hanging laterals over path by 8 meters. Reduce remaining stem by 4 to 5 meters.

Laundry Cottage Monks Lodge Road Great Maplestead Essex CO9 2RL

Ref. No: 25/01600/TPO | Validated: Thu 17 Jul 2025 | Status: Pending Consideration

### **10.3. Local Plan Update –**

## **11. FINANCE**

### **11.1. Current Bank Balances**

### **11.2. Reconciled Receipts & Payments**

### **11.3. Payments & Receipts for Authorisation**

### **11.4. Bank Transfers Made**

### **11.5. Other –**

11.5.1. Confirmation AGAR audit outcome

11.5.2. Transfer of Bank Accounts to Unity Trust Bank

## **12. CONTENT FOR e-NEWSLETTER**

## **13. ITEMS FOR NEXT AGENDA**

**Note:** No decisions can lawfully be made under this item, LGA 1972 section 12, 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

## **14. Exclusion of the Press & Public**

To resolve to exclude the Press & Public for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the matters to be discussed are confidential

- Public response statement

## **15. DATE OF NEXT MEETING**

**Ordinary Council Meeting Wednesday 19<sup>th</sup> November 2025 at 7.30pm**